



# NIIT Technologies Limited

CIN : L65993DL1992PLC048753

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## NOTICE OF 24th ANNUAL GENERAL MEETING, E-VOTING INFORMATION AND BOOK CLOSURE DATES

Notice is hereby given that the 24th Annual General Meeting (AGM) of the Members of the Company will be held on Monday, August 01, 2016 at 09:00 A.M. at Mapple Exotica, Khasra No. 123, Chattarpur Mandir Road, Satbari, New Delhi- 110074 to transact the business specified in the Notice convening the AGM.

The Notice of the AGM, Annual Report for FY2015-16 has been sent in electronic mode to Members whose e-mail IDs are registered with the Company or the Depository Participant(s). Physical copy of the Notice of AGM, Annual Report FY 2015-16 have been sent to all other Members at their registered address in the permitted mode. The electronic transmission/physical dispatch of Notice and the Annual Report has been completed on July 06, 2016. Members, who do not receive the Notice and the Annual Report, may download it from the website of the Company [www.niit-tech.com](http://www.niit-tech.com) under the 'investors' section or may request for a copy of the same by writing to the Company Secretary at the above mentioned email id or registered office address of the Company. The Notice of the AGM is also available on the website of NSDL at [www.nsdl.co.in](http://www.nsdl.co.in). and on the websites of National Stock Exchange at <https://www.nseindia.com> and Bombay Stock Exchange at <https://www.bseindia.com> where the securities of the Company are listed.

Pursuant to Section 91 of the Companies Act, 2013 and Regulation 42 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("Listing Regulations"), the Register of Members and Share Transfer Books of the Company shall remain closed during the Book Closure period starting from Tuesday, July 26, 2016 to Monday, August 01, 2016 (both days inclusive), for the purpose of AGM and declaration of dividend. The Dividend, if declared at the ensuing Annual General Meeting, will be paid within 30 days of the declaration, i.e. on or before August 31, 2016, to those Members whose names appear in the Register of Members/in the records of the Depositories i.e. National Securities Depository Limited (NSDL) and Central Depository Services (India) Limited (CDSL) as beneficial owners of the shares as at the end of business hours on Monday, July 25, 2016.

The Company is pleased to inform that pursuant to the provisions of Section 108 of the Companies Act, 2013 and Rule 20 of the Companies (Management and Administration) Rules, 2014, as amended by the Companies (Management and Administration) Amendment Rules, 2015 and Regulation 44 of the SEBI (Listing Obligations & Disclosure Requirements) Regulations, 2015, the Company is providing to the Members the facility to exercise their right to vote on the business as set forth in the Notice of the 24th AGM from a place other than the place of venue of AGM by electronic means.

The remote e-voting period commences on Thursday, July 28, 2016 at 09:00 AM and shall end on Sunday, July 31, 2016 at 05:00 PM. The e-voting module shall be disabled by NSDL for voting thereafter. Members of the Company holding shares in physical or dematerialized form as on the cut-off date, being July 25, 2016 may cast their vote by remote e-voting or by voting through physical ballot forms at the AGM. The procedure of e-voting is given in the Notice of AGM.

Any person, who acquires shares of the Company and become member of the Company after dispatch of the notice and holding shares as of the cut-off date i.e. July 25, 2016, may obtain the login ID and password by sending a request at [evoting@nsdl.co.in](mailto:evoting@nsdl.co.in) or [investors@niit-tech.com](mailto:investors@niit-tech.com). However, if you are already registered with NSDL for remote e-voting then you can use your existing user ID and password for casting your vote.

The members who have cast their vote by remote e-voting prior to the AGM may also attend the AGM but shall not be entitled to cast their vote again.

The Company shall also make available the facility for voting through ballot paper at the venue of AGM for those members who have not cast their vote by remote e-voting and attending the AGM.

The voting rights of members shall be in proportion to their shares of the paid up equity share capital of the Company as on the cut-off date.

A person, whose name is recorded in the register of members or in the register of beneficial owners maintained by the depositories as on the cut-off date only shall be entitled to avail the facility of remote e-voting as well as voting at the AGM through ballot paper.

Mr. Nityanand Singh, Company Secretary (Membership No. FCS 2668) from M/s. Nityanand Singh & Co., Company Secretaries has been appointed as the Scrutinizer to scrutinize the voting and remote e-voting process in a fair and transparent manner.

In case of any queries or grievances relating to electronic voting, Members may refer to Frequently Asked Questions (FAQs) for Members and e-voting user manual available at the download section of <https://www.evoting.nsdl.com> or contact Mr. Rajiv Ranjan/Mr. Amit Vishal, the officials of NSDL at 022-24994600. Members may also write to Company Secretary at [investors@niit-tech.com](mailto:investors@niit-tech.com) or registered office address of the Company.

For NIIT Technologies Limited  
Sd/-

Lalit Kumar Sharma

Company Secretary & Legal Counsel

Dated : July 07, 2016

Place : New Delhi

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